

AMERICAN LEGION POST 712

650 Old Clairton Road
PLEASANT HILLS, PA 15236

CONTACT PERSON: Debbie 412-616-1834

LOWER HALL RENTAL AGREEMENT & RULES

Print Name: _____

Address: _____

City: _____ Zip _____

Phone number: _____ *Circle Cell or Home*

Booking date requested _____

Type of event: _____

Number of people: _____ Not to exceed 100

Start Time: Not before 12:00 Noon Not to exceed 4 hours

Start time _____ End time _____

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FOOD Food may be brought by you or you may have it catered.

ALCOHOL (circle if needed) If alcohol or beer is to be consumed, it must be purchased from the Post and one of our bartenders must be scheduled to serve drinks at the cost of \$10.00 hr plus 20% gratuity.

Note: There is a 4 hour minimum for servers.

LIQUOR COST	Bottled domestic beer	\$2.75 per bottle
	All other bottled beer	determined by club
	Bottom shelf liquor	\$2.50
	Middle shelf liquor	\$2.75
	Top shelf liquor	determined by club
	Wine	\$3.75
	Pop and Water	\$1.00 per can

HALL RENTAL FEE

\$150.00 For members 4 hours
\$200.00 For non-members 4 hours

\$50.00 Non-Refundable Deposit

*A deposit is required at time of room reservation. Deposit will be applied to hall rental fee or if the facilities are left in the same conditions when your party arrived to our satisfaction. Cancellations will result in loss of deposit. Any damages are the responsibility of the renter and will be charged accordingly. We disclaim any responsibility for items lost, missing or damaged on the premises, driveway or in the parking lot.

Other terms and agreements:

I have read this information and agree to the terms.

Signature of the renter

Date

Room details:

45 X 45 ft = 2,025 sq feet

Occupancy allowed – 100 persons as per Fire Marshal

3 fire exits

Air conditioned

Rest rooms

Wood dance floor

Tables & chairs are available

Linens available to rent

Private entrance in the back of the building.

Parking on the side of the building.