

# AMERICAN LEGION POST 712

650 Old Clairton Road  
PLEASANT HILLS, PA 15236

CONTACT PERSON: LISA D at 412-758-9116

## **LOWER HALL RENTAL AGREEMENT & RULES**

Print  
Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip \_\_\_\_\_

Phone number: \_\_\_\_\_ *Circle Cell or Home*

**Booking date requested** \_\_\_\_\_

Type of event: \_\_\_\_\_

Number of people: \_\_\_\_\_ Not to exceed 100

Start Time: Not before 12:00 Noon Not to exceed 4 hours

Start time \_\_\_\_\_ End time \_\_\_\_\_

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**FOOD** Food may be brought in or catered. There will be an extra charge for the use of our paper products, or other supplies.

**ALCOHOL** If alcohol or beer is to be consumed, it must be ordered from a waitress or bartender. A waitress or bartender must be scheduled to serve drinks (not food), at the cost of \$10.00 hr plus 20% gratuity.

Note: There is a 4 hour minimum for servers.

<b>LIQUOR COST</b>	Bottled domestic beer	\$2.50 per bottle
	All other bottled beer	\$3.00 per bottle
	Bottom shelf liquor	\$2.50
	Middle shelf liquor	\$2.75
	Top shelf liquor	\$3.00
	Pop	\$1.00 per can

## **HALL RENTAL FEE**

<b>\$125.00</b>	<b>For members</b>	<b>4 hours</b>
<b>\$175.00</b>	<b>For non-members</b>	<b>4 hours</b>

A **\$50.00** deposit is required at time of room reservation. Deposit will be applied to hall rental fee if the facilities are left in the same conditions when your party arrived. Cancellations will result in loss of deposit. Any damages is the responsibility of the renter and will be charged accordingly. We deny any responsibility for items lost, missing or damaged on the premises, driveway or in the parking lot.

Other terms and agreements:

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I have read this information and agree to the terms.



\_\_\_\_\_  
Signature of the renter



\_\_\_\_\_  
Date

### **Room details:**

**45 X 45 ft = 2,025 sq feet**

**Occupancy allowed – 100 persons as per Fire Marshal**

**3 fire exits**

**Air conditioned**

**Rest rooms**

**Wood dance floor, acoustic drop ceiling**

**Tables & chairs are available**

**Private entrance in the back of the building marked "BANQUET HALL"**

**Parking on the side of the building.**